



**TRINITY THEOLOGICAL COLLEGE, PERTH  
ACADEMIC DEAN**

Trinity Theological College, Perth, seeks to appoint an Academic Dean to its faculty beginning January 2020. The Academic Dean will lead and administrate the design and delivery of the College's academic and ministry training program for a growing enrolment as well as lecture in Old and/or New Testament. This full-time position is planned to become that of Vice-Principal in due course.

Trinity is an independent college within the Evangelical and Reformed tradition which equips people for gospel-shaped ministry. With a current enrolment of 90 students, and over 300 graduates serving in Australia and overseas, the College offers diplomas and degrees through to post-graduate level (for more information about the College, please see <https://www.ttc.wa.edu.au/>). Trinity is an affiliated college of the Australian College of Theology (ACT; <https://www.acttheology.edu.au/>).

**Position Details**

*Lecturing Role:*

1. Unit coordination, preparing and delivering lectures/tutorials, and grading assessments (and related duties) for 1-2 units per semester in Old and/or New Testament
2. Providing pastoral care and academic advice to students
3. Some HDR supervision and research activity
4. Participation in the life and ministry of the College (including: mission week, preaching and leading at chapel, event planning and attendance, College deputation, occasional certificate-level teaching)

*Academic Dean Role:*

5. Leading the strategic development for the design, planning and delivery of the College's academic and training program towards an increased enrolment
6. Administrating the staffing, resourcing (including library), and evaluation of all courses, with executive responsibility for the Faculty Meeting
7. Overseeing the recruitment, enrolment, and completion of studies for enrolled students
8. Communicating the College's courses to current and potential students
9. Overseeing the development, compliance, administration, and review of College and ACT policies with respect to students and their studies; includes reporting and some interstate committee work
10. Establishing and evaluating teaching and learning goals; professional development of lecturers
11. Effective management of the Registrar Office of two staff; working with the Postgraduate Coordinator in HDR courses

**Selection Criteria**

1. Wholehearted support of the College's purpose, beliefs, and training model
2. Mature Christian faith, Christ-like character, and a pastoral heart

3. Clear Evangelical and Reformed theological and ministry convictions; a practical commitment to biblical theology and expository preaching
4. Academic qualifications including an MDiv (or equivalent) and a completed or well-progressed doctoral degree to enable teaching in Old and/or New Testament to masters level
5. Excellent record of teaching and learning in a tertiary institution; current or potential research record
6. Strong preaching and ministry gifts; significant church or mission experience
7. Strong record of academic or related administration demonstrating strategic leadership, project management, and collaborative engagement
8. Strong analytical, creative, and problem-solving abilities
9. Excellent interpersonal and written communication for print and digital media
10. Excellent people-management skills

### **Application Process**

To make an application for this position please submit the following to Gillian Kirkness, PA to the Principal ([principalpa@ttc.wa.edu.au](mailto:principalpa@ttc.wa.edu.au)) with "Academic Dean" in the subject line:

1. A letter outlining reasons for applying for this position
2. A document providing responses to the selection criteria including recent examples where relevant, and
3. A curriculum vitae which includes the names of four relevant referees (including current pastor).

Any questions about the position or application process may be sent to the same email address.

Applicants should be Australian Citizens, Permanent Residents or persons who hold a valid work permit or visa to work in Australia. If an offer of employment is made to someone outside these categories, it will be conditional on the appropriate work visa being secured by the candidate prior to their commencement.

Applications/nominations will be reviewed from April 1, 2019. The College reserves the right to not make an appointment.